

Nottawa Community School

Board Meeting

December 8, 2025 ~ 7:00 P.M.

Minutes

“Building Better Futures for Children and Communities”

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item as, "introduction of guests."

I. Call to Order

The meeting was called to order at 7:06 PM by President Rosenbaum.

Members Present: Borkholder, Brandon, Danberry, Hochstetler, Rosenbaum

A. Required Reading of PA213.

II. Introduction of guests:

A. Mr. Wolff introduced Amy Falkenstein, who serves as the district's Physical Education and Health Teacher as well as part time Kindergarten Teacher. Mr. Wolff also introduced Karen Bojanich, Fiscal Services Manager as well as Olivia Kurajian student parent and volunteer.

III. Correspondence:

No Correspondence to share at this time.

IV. Presentations if any:

A. Karen Bojanich, budget revisions.

President Rosenbaum advanced the agenda to Action item A, Budget Revisions.

V. Consent Agenda

All items will be acted upon by one vote without being discussed separately unless there is a request from a board member to remove an individual agenda item (or items) from the Consent Agenda to be discussed and possibly voted upon separately. All agenda items pulled from the Consent Agenda will be placed under Action Items.

A. Approval of Minutes for November 10, 2025 Board of Education Meetings

B. Approval of Financial Report.

C. Approval of Monthly Board Bills: in the amount of \$30,752.85 through November 20, 2025.

Motion by Danberry, support by Rosenbaum to approve the consent agenda. Motion Carried 5-0

VI. Action items

A. Budget Revisions

Mrs. Bojanich presented a review of the budget and revisions stressing that our budget at the start of the year was regrettably based on our best guesses and estimations as state legislators failed to meet the official budget deadline. 15 points of interest were reviewed. The proposed budget was compared to the initial and previous years budgets as well.

Motion by Rosenbaum, support by Danberry to approve the 2024 2025 Actual Budget and the 2025-2026 Original and 1st Revised Budgets. Motion Carried 5-0.

- B. Storage Recommendation
 - 1. Trailer

Following discussion it was decided to await further information on specific prices for storage trailers.

- 2. Pallet Shelves

Trustee Hochstetler will look into pallet shelves and compare options with Mr. Wolff.

- C. Back-up School Bus

The district has need of a back-up bus. Mr. Wolff presented options of various buses. Within the budget revision the district has up to \$35,000 that could be used for the purchase of a school bus. Ultimately, of four options, two used buses were favored but more information was needed in order to make a final selection. It was recommended by President Rosenbaum that the superintendent in consultation with Trustees Brandon and Hochstetler select from the top two choices within a board approved amount.

Motion by Danberry, support by Rosenbaum to approve Superintendent Wolff up to \$33,000 to purchase a back-up school bus. Motion Carried 5-0.

- D. Second Read of Board Policies Fall 40.1

Motion by Danberry, support by Borkholder to approve the second reading of Board Policies 40.1. Motion Carried 5-0.

- E. Roof Project, Next Steps

Trustees Hochstetler and Brandon met with commercial roofing contractor Kyle Menard for consultation on the status of the roof. Due to the effects of market fluctuations caused by the 2020 Pandemic the roof project was placed on hold for several years. Recommendations about steps needed to prepare the roof project for bid in summer of 2026 were given. These recommended next steps will be to scope existing roof drains, review engineering plans and complete as needed, secure roofing consultant, and submit engineered drawings for review.

- F. Superintendent Evaluation Mid Year Progress Report

Mr. Wolff presented a mid-year progress report from the MASB approved instrument. The present evaluation goals are Create a Curriculum Catalog, Secure 35m Funding and Lead a review of literacy curriculum for a K-5 update, and as funding allows begin an update of the social studies curriculum and evaluation/inventory of science materials. Highlights about literacy progress were shared in the last letter to the board of education.

Motion by Rosenbaum, support by Hochstetler to approve the Superintendent's Mid Year Evaluation Report. Motion Carried 5-0.

VII. Information items

A. Early Elementary Update

No update at this time.

B. Data Gathering/Survey RE: Educational Offerings

Mr. Wolff shared a draft of a cover letter for a survey intended to ask families about how to meet the growing needs for additional classroom space and about future educational programs that could be offered by the district.

C. Enrollment

Current enrollment is 207: 195 in K-8 and 12 in Preschool.

D. Update on fundraiser suggestion to treat hard water.

There was discussion about next steps for the suggested solution to treat hard water on campus. Recommended points of prioritization to consider are: evaluating the necessity of an engineering plan, an evaluation of needed improvements, softener filtration and fixture costs.

E. Parking Lot Improvements

1. Signs up
2. Stone School Exit: new gravel/slag parking Stone School

Mr. Wolff reported that item one for signs marking the entry point to the Stone School Parking Lot and the slow sign for the pick-up lane were complete. Item two new slag to maintain the existing entrance to the Stone School parking lot will be added as soon as weather permits.

F. Theresa Danberry: Important Updates to Board Operations

Nothing to add at this time.

G. Legal Update(s)

Mr. Wolff shared monthly legal updates provided by THRUN Law.

VIII. Other

IX. Adjourn

Motion by Rosenbaum, support by Hochstetler to adjourn the meeting at 9:15 AM. Motion Carried 5-0.

VISION

“Nottawa Community School will encourage the involvement of parents and community to embrace a shared purpose in the education of our students to become problem solving, responsible, and contributing members of society.”