

**Nottawa Community School**

Board Meeting

February 16, 2026 ~ 7:00 P.M.

Minutes

“Building Better Futures for Children and Communities”

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item as, "introduction of guests."

**I. Call to Order**

Meeting was called to order at 7:06 PM by President Rosenbaum.

A. Required Reading of PA213.

**II. Introduction of guests:**

A. Mr Wolff introduced MICIP Chairperson, Brooke Henderson, who also serves as first grade teacher, and Early Childhood Administrator Amanda Beery, who also serves as part time kindergarten teacher. The board thanked both guests for their service to the district.

**III. Correspondence:**

A. No Correspondence

**IV. Presentations if any:**

A. Annual Education Report

Ms. Henderson presented the board with the annual education report. Some highlights of her report included the district's participation in Engaged Learners Journey for Academics, tiered response to interventions, and an array of educational experiences, presentations and activities that connect with student learning and the service culture of the district. The board accepted the report with thanks.

**V. Consent Agenda**

All items will be acted upon by one vote without being discussed separately unless there is a request from a board member to remove an individual agenda item (or items) from the Consent Agenda to be discussed and possibly voted upon separately. All agenda items pulled from the Consent Agenda will be placed under Action Items.

A. Approval of Minutes for January 11, 2026 Board of Education Meetings

B. Approval of Financial Report.

C. Approval of Monthly Board Bills: in the amount of \$52,903.55 through January 29, 2026.

Motion by Danberry, support by Brandon to approve the consent agenda. Motion Carried 5-0.

**VI. Action items**

A. Annual Education Report

Motion by Danberry, support by Hochstetler to approve the Annual Education Report. Motion Carried 5-0.

## B. Roof Project, Next Steps

Mr. Wolff reported that Richmond sanitation would work with Trustee Hochstetler to coordinate a timing with the roofers to scope the drains. The drains will be scoped and recorded for blockages both at the roof top inlet and the ground level out. No action is needed at this time.

## C. First Half of Superintendent Evaluation Sections A, B and D

The first half of the Superintendent Evaluation was conducted. The second half of the evaluation is scheduled to be completed in March.

## D. MASB Board of Directors Election

Mr. Wolff presented the MASB list of candidates for region 6. There was a reading of candidate biographies and discussion of their experiences in education. The board will, in accordance with MASB's election processes, nominate and direct the secretary of the superintendent to cast the board vote for the district.

Motion by Rosenbaum, support by Borkholder to nominate/vote for Liz O'Dell to serve on the MASB Board of Directors. Motion Carried 5-0.

## VII. Information items

### A. Early Elementary Update

Mrs. Beery reported that the first year is moving along quickly and that we are already preparing for the coming school year. On Thursday, February 26th, the PreSchool will be hosting a parent information night focusing on our classroom management model in preschool. On March 17th from 2:00 to 6:00 PM we will participate in a countywide early childhood recruitment event being hosted at Firm Foundation in Centreville. Then on Thursday, April 16th from 4:30 to 6:00 PM we will be hosting a PreSchool and Kindergarten Round-up on campus. All are welcome to attend.

### B. Half Time Coaching Report

Mr. Wolff presented the half time coaching report provided by the St. Joseph County ILD team. The report highlights the work and progress made by teachers of Nottawa in partnership with the instructional leadership department. It was noted that research supports instructional coaching as the most cost effective and value added form of professional.

### C. Data Gathering/Survey RE: Educational Offerings Part 2

Mr. Wolff shared the results of the educational survey for questions 1 and 2. Additionally demographic data was presented to give an idea of district participation/utilization of education within the Nottawa District. Enrollment is historically strong, yet the data does reveal gaps of Nottawa residents who may choose to send their children to Nottawa for education. In March the board will review the next questions of the survey as the board plans how best to serve the educational needs of the district into the future.

### D. Superintendent Evaluation Part 2: March: Survey and Remainder of Evaluation.

The remaining portions of the MASB evaluative instrument will be completed in March. A superintendent survey will be sent out to the staff later this month.

E. Roof Project, Next Steps

Following and evaluation of the roof drains Mr. Wolff will contact our engineer to figure out options and costs of plan revision needed to prepare a proposal for a state plan review.

F. Theresa Danberry: Important Updates to Board Operations

Danberry shared highlights of MASB board training options available to board members.

G. Legal Update(s)

Mr. Wolff shared monthly legal highlights provided by THRUN law

**VIII. Other**

**IX. Adjourn**

Motion by Rosenbaum, support by Hochstetler to adjourn the meeting at 8:52 PM. Motion Carried 5-0.

**VISION**

*“Nottawa Community School will encourage the involvement of parents and community to embrace a shared purpose in the education of our students to become problem solving, responsible, and contributing members of society.”*