

Nottawa Community School

Board Meeting

January 9, 2023 ~ 7:00 P.M.

Minutes

“Building Better Futures for Children and Communities”

I. Call to Order

Meeting was called to order at 7:00 PM by President Rosenbaum.

Members Present: Brandon, Danberry, Hochstetler, Rosenbaum

A. Required Reading of PA213.

II. Introduction of guests:

Mr. Wolff introduced Amy Albrecht, Title 1 Teacher and Director present and offering representation for the teaching staff.

III. Correspondence:

A. No correspondence to share at this point in the meeting.

IV. Presentations if any:

A. School Board Recognition Month

Mr. Wolff expressed appreciation for the work done by the board members and in honor of January being Board Member Recognition Month presents board members with an MASB certificate of appreciation for their work.

V. Consent Agenda

All items will be acted upon by one vote without being discussed separately unless there is a request from a board member to remove an individual agenda item (or items) from the Consent Agenda to be discussed and possibly voted upon separately. All agenda items pulled from the Consent Agenda will be placed under Action Items.

A. Approval of Minutes for December 12 Board of Education Meeting

B. Approval of Financial Report.

C. Approval of [Monthly Board Bills](#): in the amount of \$57,116.61 through December 21, 2022.

Motion by Danberry, support by Hochstetler to approve the consent agenda. Motion Carried 4-0.

VI. Action items

A. Superintendent requests Closed Session for the purpose of: Reviewing Administrator Contract: Health Insurance (Roll call vote required)

Motion by Rosenbaum, support by Danberry to go into closed session at 7:10 for the purpose of reviewing the administrator contract concerning health insurance. Roll call vote: Brandon- yes; Danberry- yes; Hochstetler- yes; Rosenbaum- yes Motion Carried 4-0.

Motion by Rosenbaum, support by Danberry to come out of closed session at 7:16 for the purpose of reviewing the administrator contract concerning health insurance. Roll call vote: Brandon- yes; Danberry- yes; Hochstetler- yes; Rosenbaum- yes Motion Carried 4-0.

B. Health Insurance

Motion by Rosenbaum, support by Hochstetler to go with Option C on the, "Insurance Options Post FMLA" sheet that Mr. Wolff distributed and cover COBRA costs of insurance beginning in February 2023 up to the COBRA expiration date. Motion carried 4-0.

C. Hourly Wage Review within Hourly Worker Handbook

Motion by Rosenbaum, support by Hochstetler to approve the "Triangle Proposal" for hourly wages and PTO for hourly staff, effective for the next pay period in January 2023. Motion carried 4-0.

VII. Information items

A. Progress on building project

An update was provided by Mr. Wolff, Brandon, and Rosenbaum on recent improvements/progress to the building including the PA system, door installation, vestibule reconfiguration, and entry system.

B. The Nottawa Way: Update

Mr. Wolff highlighted what we are capturing in our Nottawa Way, including our teachers using PBIS routines with fidelity.

C. Development of Future Programming Considerations

Mr. Wolff shared an updated correspondence from Vesta Modular. There was discussion about art and young fives programming. Mr. Wolff advised that because thoughts about facilities and future programming go hand in hand it is important to have preliminary conversations about the building before conducting a community survey to reflect on our capacity to take next steps.

D. Hourly Worker Handbook: Progress Update

Many thanks to the subcommittee for the work done and input on the hourly worker handbook.

E. ARP County Grant Update

Tim Dempsey, public consultant for the St. Joseph County ARP Funds replied via email that The Board of Commissioner approved the contract template on December 20. We are working to get the contracts prepared and sent out to all the awardees within the next couple of weeks. In terms of additional funding, there is none currently available and any future funding would be dependent on the county reallocating any unspent funds.

F. Bus Search: Limited interest in trade.

Mr. Wolff will inquire with other local districts interest in purchasing bus 17. More quotes are being sought for a gas bus replacement with functionality to better suit the short bus route.

G. Blinds

Mr. Wolff reported that one quote was received from Budget Blinds of Battle Creek and that he would seek further quotes from competing vendors to present.

H. Cabinet Quotes

Mr. Wolff will gather quotes for cabinet storage.

I. Proposed Rummage Sale

Mr. Wolff proposed a rummage sale to eliminate excess items no useful to the school. Hochstetler recommended consideration of consignment should there not be interest in a sale, or if items remain unsold.

J. Enrollment 175

K. Legal Update

1. THRUN

Mr. Wolff shared legal updates from THRUN.

VIII. Other

IX. Adjourn

Motion by Rosenbuam, support by Hochstetler to adjourn the meeting at 8:35 PM Motion carried 4-0.

VISION

“Nottawa Community School will encourage the involvement of parents and community to embrace a shared purpose in the education of our students to become problem solving, responsible, and contributing members of society.”