

# **Nottawa Community School**

## **Board Meeting**

June 10, 2019 ~ 7:00 P.M.

“Building Better Futures for Children and Communities”

### **Minutes**

#### **I. Call to Order**

The meeting was called to order at 7:05 PM by Rosenbaum

Members present: Borkholder, Danberry, Hochstetler, & Rosenbaum

#### **II. Introduction of guests**

Mr. Wolff introduced Stacey Miller, third grade teacher. The board responded with appreciation for her presence and service to the school district.

Mr. Wolff introduced Kelli Dechnick, of the St. Joseph County ISD, who serves as the Nottawa Community School District's Business Officer.

Mr. Adam Brandon was present and introduced by President Ron Rosenbaum as a candidate for appointment to fill the seat vacated Keith Borgert who passed away unexpectedly on Sunday May 19th. President Rosenbaum recommended an advancement of the agenda to action item A.

#### **III. Presentations if any**

- A. Mr. Wolff read a thank-you note from district employee and long term substitute Faith Hopper.

#### **IV. Consent Agenda**

All items will be acted upon by one vote without being discussed separately unless there is a request from a board member to remove an individual agenda item (or items) from the Consent Agenda to be discussed and possibly voted upon separately. All agenda items pulled from the Consent Agenda will be placed under Action Items.

- A. Approval of Minutes for May 13, 2019

- B. Approval of Financial Report

- C. Approval of Monthly Board Bills: \$18,898.97 through May 29, 2019.

Motion by Hochstetler and support by Rosenbaum to approve the consent agenda as presented. Motion carried 3-0.

#### **V. Action items**

- A. Board Vacancy

Following a brief interview with the board about Adam Brandon's qualifications and availability to serve on school board a motion was made by Borkholder and supported by Rosenbaum to appoint Adam Brandon to fill the vacancy left by the passing of Keith Borgert until the next general election. Roll call vote: Borkholder - Yes, Danberry - Yes, Hochstetler- Yes, Rosenbaum - Yes Motion Carried 4-0. \*Note: Following this vote Borkholder excused herself to attend to a personal matter.

Discussion was led by President Rosenbaum concerning duties of board officers moving forward. Mr. Wolff advised that it would be in the best interest of the board and new appointee to have another board member take on the role of treasurer. Motion by Rosenbaum with support by Hochstetler to move board member Theresa Danberry from trustee into the position of Board Treasurer. Motion carried 3-0.

- B. Early Start Date for 2019-2020 School year

Motion by Rosenbaum, support by Hochstetler to adopt the 2019-2020 school calendar that includes the state approved waiver for pre-labor day start. Motion carried 3-0.

**C. MHSAA Agreement**

Motion by Danberry, support by Hochstetler to join Centreville MHSAA agreement with president Ron Rosenbaum as the designee to sign the paperwork. Motion carried 3-0.

**D. Budget for 2019-2020**

Motion by Hochstetler and support by Rosenbaum to approve the revised 2018-2019 budget and the proposed 2019-2020 budgets. Motion carried 3-0. \* This agenda item was moved into the action item from information item.

**VI. Information items**

**A. Enrollment: Update**

Mr. Wolff reported that the enrollment projection was holding steady.

**B. 2019-2020 Calendar**

Discussion about the calendar for next school year.

**C. Pancake Breakfast Update**

Mr. Wolff reported the Lions Club Pancake breakfast was an overwhelming success. This year the breakfast was coordinated with Centreville Little League T Ball and tours of the Stone School. The parking lot was overflowing to the point of parking vehicles in front of the school. We had many children and parents volunteer to help with breakfast. Over 300 turned out for breakfast, nearly 100 people came for the T- ball game. Over 100 people toured the Stone School, some of whom attended neither breakfast, nor the T-ball game. In all \$2556 was raised to support educational field trip and enriching student experiences, and \$99 was raised for the direct support of the Nottawa Stone School.

**D. Stone School Update: Friends of the Stone School**

Mr. Wolff reported that although the schedule is busy he continues to set meetings to find potential partners to form a, "Friends of the Stone School."

**E. Softball Field Update.**

Mr. Wolff reported that Atlantic Paper gave approval to move ahead with the removal of dirt from their softball diamonds. Mr. Wolff will be working with volunteers from Centeville Little League to help with hauling the dirt and Nottawa Community School to help with updating the field.

**F. Bus Update**

The board discussed the possibility of updating the school bus fleet. There was consensus to gather bids for the purchase of a used school bus.

**G. Sinking Fund Millage: Update**

**1. RFP for Architects**

The board discussed the initial proposals of the RFP for professional Design/Architecture services. A special meeting is scheduled for Monday, June 17th to discuss the proposals.

**2. Construction Manager**

The board discussed the initial proposals for Construction Manager as Advisor. A special meeting is scheduled for Monday, June 17th to discuss the proposals.

3. Security Camera and WiFi Installation early June. Erate has been approved. Erate (rebate) was approved. These rebate dollars will flow back to the district sinking fund as the Security Camera and Wifi projects are being completed with sinking fund dollars.

Superintendent requests moving into closed session for items: H and I

H. Teacher Negotiations

I. Superintendent Contract

Motion by Rosenbaum, support by Hochstetler to go into closed session at 9:01 PM for the purpose of teacher contract negotiations and superintendent contract negotiations. Role call vote: Yes, Danberry - Yes, Hochstetler- Yes, Rosenbaum - Yes Motion Carried 3-0

Motion by Rosenbaum, support by Hochstetler to come out of closed session at 9:46 PM Role call vote: Yes, Danberry - Yes, Hochstetler- Yes, Rosenbaum - Yes Motion Carried 3-0

## **VII. Other**

## **VIII. Adjourn**

Motion by Rosenbaum, support by Hochstetler to adjourn at 9:46 PM. Motion carried 3-0.

## **VISION**

*“Nottawa Community School will encourage the involvement of parents and community to embrace a shared purpose in the education of our students to become problem solving, responsible, and contributing members of society.”*