

# **Nottawa Community School**

## Board Meeting

March 18, 2026 ~ 2:00 P.M.

## Minutes

### “Building Better Futures for Children and Communities”

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item as, "introduction of guests."

#### **I. Call to Order**

Meeting was called to order at 2:20 PM by President Rosenbaum.

A. Required Reading of PA213.

#### **II. Introduction of guests:**

A. Marc Chamberlain of Ehresman Architects.

Mr. Wolff introduced March Chamberlain of Ehresman Architects. Ehresman has provided a proposal for professional services for a roof project.

#### **III. Correspondence:**

A. No correspondence to share at this time.

#### **IV. Presentations if any:**

A. Ehresman Professional Services Proposal

Marc Chamberlin reviewed the proposal dated March 10th and answered questions from the board and superintendent regarding the scope of the work, an estimated timeline for the project, engineering and fee schedules, and optional services for bidding and construction administration. The proposal included hourly billing rates, reimbursable costs, and that engaged services would have a standard architectural agreement. Per Treasurer Danberry's meeting notes it is understood that all prior roof systems would be removed down to the techum (like taking a residential to plywood). Any additional services requested by the district beyond the scope of this work will be retained as outlined in the proposal. Per Marc, in a project such as this there may be times when water may get into the building. Marc would send the permit info to LARA at the same time as seeking bids. Marc's estimate for construction is \$361,150. Plan for \$32,000 in professional services, for an approximate total of \$400,000. Per Trustee Hochstetler the board should plan for a 10% construction contingency, Marc stated that was an industry standard.

#### **V. Action items**

A. Professional Services and Architecture; Ehresman Professional Services Proposal

Following the presentation the board provided the following direction for Jerome to share with Marc of Ehresman Architects: Look for existing core samples, but plan to get a core sample as soon as possible if needed. Make sure that when posting and reviewing bids to be clear about how much and what kind of materials will be taken off and if there is a concern about asbestos.

Motion by Rosenbaum, support by Hochstelter to approve the proposal dated March 10, 2026 from Ehresman Architects and to accept the \$15,200 Basic Architectural Engineering Fee, and accept up to \$4,800 for the bidding phase services and to retain the up to \$12,000 for administration phase services as requested for a total of up to \$32,000 plus reimbursable costs. Motion Carried 3-0.

**VI. Information items**

A. None to share at this time.

**VII. Other**

**VIII. Adjourn**

Motion by Rosenbaum, support by Hochstetler to adjourn the meeting at 3:21 PM. Motion Carried 3-0.

**VISION**

*“Nottawa Community School will encourage the involvement of parents and community to embrace a shared purpose in the education of our students to become problem solving, responsible, and contributing members of society.”*