

PROJECT: 2018 Sinking Fund Projects
FC PROJECT NO.: 19-0313

SERIES NO.: 1
BID RELEASE NO.: 01
DESCRIPTION: Nottawa Community Schools
Electrical Improvements

OWNER: Nottawa Community Schools
26438 M-86
Sturgis, MI 49091

ARCHITECT: Eckert Wordell
161 E. Michigan Avenue
Kalamazoo, MI 49007

CONSTRUCTION MANAGER: Frederick Construction, Inc.
120 E. Prairie Street, Suite C
Vicksburg, MI 49097

PROJECT MANAGER: Chad Kadow
EMAIL: c.kadow@frederickconstruction.com
PHONE: 269-779-1289
FAX NUMBER: 269-475-5239



1. **PRE-BID CONFERENCE AND SITE WALK-THRU**

- 1.1 A **Mandatory** pre-bid conference will be held for the following bid packages at the dates and locations noted below:

July 28, 2020 at 10:00 AM: Nottawa Community Schools
26438 M-86
Sturgis, MI 49091

BP 26.1 Electrical Upgrades

Contractors will meet at the main parking lot of the Nottawa Community Schools. Once the pre-bid meeting introduction and discussion has been completed, contractors will be allowed to walk the project area at Nottawa Community Schools. All potential bidders **MUST** attend the pre-bid conference and sign the attendance sheet.

2. **BID PROPOSAL DUE DATE/LOCATION**

- 2.1 Sealed bids will be accepted from qualified contractors by Nottawa Community Schools. They shall be delivered to the **Nottawa Community Schools Administration Office, 26438 M-86, Sturgis, MI 49091** and are to be addressed to the attention of **Mr. Jerome Wolff**. No faxed or emailed bids will be accepted. Envelopes are to be clearly marked with Project Name and Number and Bid Release Name and Number. Bids will be publicly opened and read aloud August 6, 2020, 2:00 pm in the Nottawa Schools Cafeteria. **Bids must be delivered no later than 2:00 pm on August 6th, 2020.** Bids received after this specified date and time will not be accepted and will be returned unopened.
- 2.2 **BID SECURITY:** Bid bond or certified check of not less than 5% of the bid amount shall be submitted with bid and made payable to Nottawa Community Schools.
- 2.3 **FAMILIAL RELATIONSHIP DISCLOSURE:** All proposals shall be accompanied by a sworn and notarized statement disclosing any familial relationship (or lack of a relationship) that exists between the owner or any employee of the bidder and any member of the Board of Education of the Nottawa Community Schools or the Superintendent of the School. Nottawa Community Schools will NOT accept a bid that does not include a sworn and notarized disclosure statement.
- 2.4 **TYPE OF CONTRACT:** The base bid shall be a lump sum amount, for the work as set forth in the bid documents.
- 2.5 **CONTRACT SECURITY:** Performance and Payment Bonds in the amount of 100% of the proposed cost will be required for all contracts. The cost of a Performance and Payment Bond shall be included within the contractor's base bid price.
- 2.6 **BID WITHDRAWAL:** No bids may be withdrawn for at least sixty (60) consecutive calendar days following the bid opening.
- 2.7 **RIGHTS RESERVED:** The Owner reserves the right to accept or reject any and all bids, alternates, or proposals, and to accept bids, alternates, or proposals that, in its judgment, serve its best interests.

3. **BID PACKAGES**

BP 26.1 Building Electrical Upgrade (Nottawa Community Schools)

4. **BID DOCUMENT AVAILABILITY**

- 4.1 Bid Documents, drawings and specifications will be available in electronic format only on **July 23rd, 2020** at the following location:

Frederick Construction, Inc.
Contact: Chad Kadow
c.kadow@frederickconstruction.com

- 4.2 Documents will also be made available for review at the following locations:

- Builder's Exchange – Kalamazoo, Grand Rapids and Lansing
- Construction Association of Michigan

4.3 Bid Documents are available in electronic format only.

5. **BID PROPOSAL REQUIREMENTS**

5.1 All questions during the bidding period shall be referred to Frederick Construction, Inc. via email to:

CONTACT: Chad Kandow
 Mobile: 269-779-1289
 EMAIL: c.kandow@frederickconstruction.com

5.2 Bidders are required to be pre-qualified by Frederick Construction, Inc. **prior to award of Contract** (NOT prior to bidding) per qualifications form in "Certificates and Other Forms".

6. **INTENT TO BID FORM**

6.1 An Intent to Bid Form will need to be filled out and returned to Frederick Construction, Inc. Bidders returning the form will be notified of issued addenda. Please see Form under Section 006200 Certificates and Other Forms.

7. **THIS IS NOT A PREVAILING WAGE PROJECT**

8. **BIDDING SCHEDULE**

8.1 Request for Bid Proposal Distributed:	July 19th, 2020
Construction & Bid Documents	July 23rd, 2020
Pre-Bid Conference and Site Walk-Thru:	July 28, 2020 at 10:00 AM
Deadline for submittal of Pre-Bid RFI's:	July 31, 2020 by 12:00 pm
Bids Due	August 6, 2020 at 2:00 pm NCS Administration Office. 26438 M-86 Sturgis, MI 49091
Public Bid Opening:	August 6, 2020 Immediately following receipt of bids Nottawa Community Schools Cafeteria

9. **CONSTRUCTION SCHEDULE**

9.1 Schedule will be provided in CM Manual

END OF SECTION